

Grant Applications for Bradford on Avon on 20/11/2013

ID	Grant Type	Project Title	Applicant	Amount Required
314	Community Area Grant	Wiltshire Music Centre - Bruce Munro Light Sculpture	Wiltshire Music Centre	£5000
309	Community Area Grant	Westwood With Iford Primary School Library	Friends of Westwood with Iford School	£2000
339	Community Area Grant	My Science Fair 2014	My Science Fair	£4677
343	Community Area Grant	Historic Core Zone street display	Bradford on Avon Development Trust	£687

ID	Grant Type	Project Title	Applicant	Amount Required
314	Community Area Grant	Wiltshire Music Centre - Bruce Munro Light Sculpture	Wiltshire Music Centre	£5000

Submitted: 04/10/2013 13:52:18

ID: 314

Current Status: Application Appraisal

To be considered at this meeting:

20/11/2013 Bradford on Avon

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Wiltshire Music Centre - Bruce Munro Light Sculpture

6. Project summary:

WMC puts on 100 live music concerts a year and is open to the public 80 hours a week for music rehearsal and performance and around 15 different weekly activities. Over 40% of its audience and users are from the Bradford on Avon area and it contributes around Â£1m to the local economy every year. As part of a major project of capital improvement to the Centre 75% funded by an Arts Council grant, the Trustees want to commission an iconic piece of

public art for the foyer. Discussions have been held with Bruce Munro, the internationally renowned light artist who has been so inspired by the building and the music that he has designed a permanent light sculpture for the foyer and agreed to create it at cost. Unlike his temporary work for the Holbourne Museum in Bath and Salisbury Cathedral, this will be a permanent public sculpture available for the residents of Bradford on Avon to enjoy.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

8. What is the Post Code of where the project is taking place?

BA15 1DZ

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2013

Total Income:

£646362

Total Expenditure:

£645966

Surplus/Deficit for the year:

£396

Free reserves currently held:

(money not committed to other projects/operating costs)

£632

Why can't you fund this project from your reserves:

The Centre's total reserves are made up of restricted funds representing the value of the building itself and specific funds for education projects. There are also designated reserves which represent funds designated by the trustees to cover major funding loss business risks to ensure that the Centre could carry on operations. The Trustees have also allocated £30,000 from these funds to the general capital improvement scheme.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£39701		
Total required from Area Board		£5000		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Design & creation of artwork	30000	Discount Bruce Munro	yes	10000
Project planning & co-ordination	5000	Public donations received	yes	8000
		Outset Trust application		10000
Technical installation	3000	Elephant Trust application		2450
Cating & delivery	4000	Public donations sought		11500
Insurance	1340			
Irrecoverable VAT	3610			
Total	£46950			£41950

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

WMC's project to commission and install a piece of public art in one of Bradford on Avon's major public buildings will provide a lasting public benefit to the residents of the town and its surrounding area by providing a new major attraction in the town thus extending economic benefit in the town and protecting employment opportunities, raising the profile of Bradford and encouraging more visits to the Music Centre adding to the beneficial lifestyle supported by the town. The light sculpture called Rhythm and Blues will be installed in the foyer of the Music Centre and will be available for free public visits 80 hours a week. Bruce Munro is a light artist of international renown and the sculpture will be one of his few permanent pieces on display in the South West. This will provide a significant additional attraction for residents, tourists and visitors to Bradford on Avon thus bringing more spending to the local economy and more profile for the town. Wiltshire Council recognised that the visitor economy by volume and value is driven significantly by arts and culture in Wiltshire which

are regarded as major assets. It is also accepted that the cultural sector offers a degree of resilience to the local economy by attracting visitors from outside. This new art work will add to Bradford's contribution to the cultural economy. Maintaining profile in the local region is critical for Bradford on Avon - particularly with the World Heritage site of Bath with its significant cultural and heritage offering only 8 miles away. This project will help to give the iconic WMC building the physical "wow" factor which will put it on its pedestal and match the physical experience for visitors with the musical performance experience inside the auditorium. The building was designed by award winning architects Feilden Clegg Bradley who are currently working on the re-development of the Southbank. This is an opportunity to celebrate the achievements of Bradford and the Music Centre with an iconic light sculpture. The benefits of the project also extend to increasing the sustainability of the Music Centre and its users (40% are from Bradford) and its 100 volunteers (mainly from Bradford) who give their time and expertise to maintaining the programme and activities on offer. The Centre attracts audiences of over 21,000 each year as well as another 40,000 visits from people of all ages taking part in music performance, rehearsals and other activities. It is a much loved and used institution which gets involved in many other local initiatives - the Olympic celebrations in 2012, the community production of Noye's Fludde in 2013 and the new community music festival Bradford Roots. We want to continue to grow visitor and audience numbers to increase and develop the sustainability of this incredible local resource and the light sculpture will help this significantly.

14. How will you monitor this?

WMC keeps monitors all visits to the Music Centre for all concerts and all activities. We will keep accurate records of all visits to see the light sculpture and will do an annual survey so that Bradford on Avon will have a good estimate of the overall impact of having the sculpture in Bradford.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This capital project will be lit and maintained on an on-going basis from the resources of the Music Centre.

16. Is there anything else you think we should know about the project?

The overall project is for capital improvements including auditorium sound system upgrade, upgrade to the lighting and furniture in the foyer, upgrade to the external lighting and signage of the building and a small office extension. Overall the project will cost £538,000 of which £371,000 has been awarded in an Arts Council grant, £134,000 has been raised from other sources and £33,000 remains still to raise.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

309	Community Area Grant	Westwood With Iford Primary School Library	Friends of Westwood with Iford School	£2000
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Submitted: 02/10/2013 13:46:53

ID: 309

Current Status: Application Appraisal

To be considered at this meeting:

20/11/2013 Bradford on Avon

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Westwood With Iford Primary School Library

6. Project summary:

In Autumn 2012, a new library was created within the school, using funds from capital funding allocated to the school by Wiltshire Council but funding was not available to stock the library with new non-curriculum books. The purpose of the project is to allow the library at Westwood With Iford Primary School to be fully stocked with non-curriculum books, and to install computer hardware and software to enable the school to run a fully functioning lending library. This will also be made available to local home educated children, and to the local community nursery (Westwood Nursery).

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

Winsley and Westwood

8. What is the Post Code of where the project is taking place?

BA15 2BY

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Heritage, history and architecture

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

08/2013

Total Income:

£5473

Total Expenditure:

£2549

Surplus/Deficit for the year:

£2924

Free reserves currently held:

(money not committed to other projects/operating costs)

£924

Why can't you fund this project from your reserves:

The library restocking cannot be funded from the school budget, which has limited funds available for curriculum books, and no funds available for non-curriculum books. It has been partially funded from fundraising by the Friends of Westwood School (FoWs) group (Charity No.1034875), who have so far contributed Â£1500 towards fittings and books for the library, and who have agreed to match fund Â£2000 towards the project from their reserves. However, as a small rural school, the funds available to the FoWs group are limited, as the majority of fundraising necessarily falls within a relatively small catchment area. The school is currently significantly underfunded (educating 103 children on a budget for 87 children (Sept 2013)), and relies heavily on the FoWs fundraising in many aspects of non-curriculum spending. This means that FoWs reserve funds cannot extend to cover all the demands made of it. Support from the Community Area Grant would therefore release the FoWs limited remaining reserves to enable spending on several other projects within the school.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£4000		
Total required from Area Board		£2000		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Books	2500	Friends of Westwood School (Charity)	yes	2000
Library PC hardware and software	1500			
Total	£4000			£2000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Bradford on Avon

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The beneficiaries will be infant and primary school aged children within the Westwood, Iford and Avoncliff area. The intention is not to restrict library access only to pupils from the school but to make access available to local children generally. The investment in library hardware and software will enable this wider inclusive offering to be fulfilled. Currently reading facilities within the school and the village are extremely limited. Access to the local

library in Bradford on Avon (or Trowbridge) requires a car journey (which may not be feasible for parents outside school hours), or public transport (the bus linking Westwood and Bradford on Avon/Trowbridge does not enable a return journey to be made outside school hours). At the moment, the school library is around 40% stocked with books, funded by donations of books and also funding from the Friends of Westwood School (FoWs). The shelves are therefore fairly empty, and this does not encourage children to use the library area, and means that it is difficult to ensure that children are able to access new reading material. As there is currently no easy way of tracking book loans, the existing fairly small library has a relatively high rate of loss of books, meaning that the book stock is consistently under pressure. Through use of specialist Library hardware and software, we aim to protect the investment in new books by ensuring that loans can be actively tracked, and books recovered quickly to enable increased use. It is shown that ready access to books and reading material increases child literacy significantly, and the school hopes to incorporate the library facility into the ethos of the school and the wider village community. As a result it is planned that visiting the school library will become an accepted and normal part of local children's everyday life.

14. How will you monitor this?

The aim of the project is to improve the literacy of local children, and to encourage and foster a positive attitude towards reading generally. This is of course a long term aim, and success will be difficult to quantify. However the school will be able to monitor improvements in literacy generally within the school pupils, and will use the library as one tool (amongst others) to achieve that improvement. The Library software will also enable the school to analyse usage (both for pupils and non-pupils), and to see if further promotion of the library is needed both internally and externally.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

It is expected that funds to maintain the project will not be necessary after initial set up. Any new books in the future can be financed by the FoWs group, or from the school budget if available. Ongoing licence costs for the library software will be paid from the school budget, and maintenance of the library PC hardware will fall within the school's existing IT maintenance contract.

16. Is there anything else you think we should know about the project?

The capital cost associated with construction of the library space has already been met.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

339	Community Area Grant	My Science Fair 2014	My Science Fair	£4677
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Submitted: 16/10/2013 10:34:04

ID: 339

Current Status: Application Appraisal

To be considered at this meeting:

20/11/2013 Bradford on Avon

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

My Science Fair 2014

6. Project summary:

My Science Fair is a community science project led by parent volunteers that encourages science & technology engagement for all the family in a way that is accessible, fun and sustainable at home. Every child gets to shine and discover the rewards of exploring the world from their unique point of interest. This year with Wiltshire Music Centre we have added a special theme of exploring the relationship between science and music, which we hope broadens engagement and highlights insightful commonalities of the two. My Science

Fair has three elements - a competition; interactive workshops /displays; and performances.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

8. What is the Post Code of where the project is taking place?

8. BA151DZ

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Inclusion, diversity and community spirit

Technology & Digital literacy

Other

If Other (please specify)

Science

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2013

Total Income:

£513

Total Expenditure:

£525

Surplus/Deficit for the year:

£-12

Free reserves currently held:

(money not committed to other projects/operating costs)

£0

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£10277		
Total required from Area Board	£4677		
Expenditure	£	Income	Tick if income £

(Itemised expenditure)		(Itemised income)	confirmed	
My Science Fair event including (1) demonstrations (2) OAE workshops (3) Pre-event outreach Staffing and admin support for outreach and Fair event (Wiltshire Music Centre)	5680	Youth Grant Bradford Area Board	yes	1000
Marketing and printing	1272	Col. William Llewellen Palmer Education Fund		1800
Wiltshire Music Centre Hire	750	Cooperative Community Grant		1450
Box Office Ticket Booking	100	Awards For All		1350
Community film of competition & event	475			
Total	£10277			£5600
11. Have you or do you intend to apply for a grant from another area board within this financial year?				
No				
12. If so, which Area Boards?				
Bradford on Avon				
13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?				
My Science Fair is led by parent volunteers to encourage children and families to explore their world through science “ ages 5-11 take part in the competition. This year we are working with our local Wiltshire Music Centre with a special theme exploring the relationship between science and music. My Science Fair project meets the priorities of the Bradford on Avon Area Board through by providing accessible scientific learning (out of the classroom). We want to inspire children’s interest at a young age “ self-esteem and confidence grows through pride in presenting their own work in public, for families and friends. It creates informal family learning “ parents, teachers and children will take part in				

workshops and supporting children to do their science projects. Community support for the competition and event is growing. In 2013 children and families recruited from six local schools took part with 45 competition entries. Over 300 people, young and old attended the event, attracting BBC Wiltshire radio who broadcast live and interviewed young participants. For 2013/14 we have Wiltshire Music Centre's support and even more partners to draw in children and families who would not normally take part. SPECIFIC BENEFICIARIES INCLUDE:

- My Science Fair event March 2014 hosted at Wiltshire Music Centre will attract 450 parents and families for competition displays, workshops, interactive demonstrations and performances;
- The Science competition (for 5 – 11 year olds) – we aim to attract 60 entries from children;
- Six outreach Science Club sessions / School Assemblies to support “harder to reach” children to take part and help them enter the competition and do their own experiments;
- 15 St Laurence students BTEC Music Technology Students will volunteers with STEM Ambassadors and music technology specialists to support the My Science Fair event in March;
- 350 children and adults attending four drop in advice science workshops at the British Royal Literary Scientific Institute reaching September 2013 to January 2014;
- 30 children from the Bradford on Avon and local schools perform at My Science Fair with OAE professional musicians and scientist from Plymouth University.

The following outlines each part of the project and what we aim to achieve: MY SCIENCE COMPETITION encourages children to discover the creative and rewarding nature of scientific exploration by completing a research project of their choice. Children benefit from a different learning experience and gain interest and confidence through designing and researching their own experiment, presenting their findings at an exhibition at the My Science Fair. The My Science competition encourages children and families to question, experiment and share their findings. The children's projects, which take several months to prepare, are central to the experience. INTERACTIVE WORKSHOPS & DISPLAYS: the event also includes interactive demos, games and performances to inspire and promote engagement in science, music and engineering for all ages including: St Laurence B-Tec pupils from Music and Science Departments, Drop in Music and Evolution workshops with the Mead Primary School and OAE (Orchestra in the Age of Enlightenment; a dynamic chemistry demonstration (Bristol Chem LabS), Lego Racers workshop (Dr. Aydin Nassehi, Mechanical Engineering, University of Bath), 3D printing demonstration (Mechanical Eng, University of Bath), Replacement joints research display (Bath University), Bloodhound Super Sonic Car display, The Institution of Engineering & Technology interactive demos, Raspberry Pi workshop. This year we have expert support from Wiltshire Music Centre. Workshops will be led by Orchestra of the Age of Enlightenment (OAE) entitled “A Celebration of Life on Earth”. Children, parents and families will use music as a means to explore evolution and the building blocks of life working with professional musicians and scientists at the My Science Fair event. These interdisciplinary workshops include:

- Human and Instrumental Evolution - How do we use our breath and our body to create sounds on our instruments? Why are some instruments now extinct? What impact does music have on our brains? Pupils will explore how wind and string instruments have developed over the centuries.
- What makes us what we are? - Science session on how we as humans have evolved and how we might evolve in the future.
- Instrument making workshop or make a shoe box cell - Make a drum, an oboe, a double bass or a horn - how would you improve your instrument by using different materials? How does this relate back to human development and evolution.
- Build a Beast by random selection – Children and adults work with scientists to create a flying, swimming or walking animal by random selection. Which beast will survive best and why?

14. How will you monitor this?

With our parent volunteers and the support of Wiltshire Music Centre we will carry out rigorous monitoring and evaluation – qualitative and quantitative. We have experienced professional staff and volunteers on board who will engage with the project and support children, families, teachers, scientists and musicians who take part to make sure there is maximum benefit for all. We will gather feedback through a variety of formal and informal methods (questionnaires, feedback sessions, one to one interview and discussions) informal – sound bite quotes and stories that will bring alive and capture the stories from the My Science Fair project. We will prepare a full report sharing these with the Area Board.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Our parent group seek funding from a variety of places each year, for each project including company sponsorship and in kind support for elements such as prizes or free displays and outreach workshops. Our possibilities for future funding are also enhanced by the range of new partners we are now connected to including two universities, the BRLSI and Stem Ambassadors. We intend to continue to work in partnership with Wiltshire Music Centre who want to grow the event to be a much larger and sustainable Music and Science Festival – for an adult and youth audience as well as primary level age. Wiltshire Music Centre seek funding for each project - this is largely dependent on the content as it changes to suit the needs of diverse and growing participants and audiences (informed by monitoring and evaluation).

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

343	Community Area Grant	Historic Core Zone street display	Bradford on Avon Development Trust	£687
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Submitted: 17/10/2013 14:29:00

ID: 343

Current Status: Application Appraisal

To be considered at this meeting:

20/11/2013 Bradford on Avon

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

BoA Town Council will respond 22 Oct to a request for 50% of the cost. Since beneficiaries include residents across the Community Area, it is considered appropriate to request 50% support also from the CA. PLEASE NOTE:: the amounts indicated in the budget below are maximum figures including VAT. It is possible that we will be able to fix the display panel to a privately-owned wall, rather than excavating postholes. We will have an answer to this by the time of the November Area Board meeting and, if we can use a wall rather than posts, the amount required will reduce by approx Â£500 to a maximum of Â£874.00. We are actively pursuing this as a preferred option, but it is dependent on obtaining approval from third parties.

5. Project title?

Historic Core Zone street display

6. Project summary:

The preparation and erection of a permanent exterior display showing the extent and purpose of the Historic Core Zone, its timeframe and progress “ in order to inform and to seek to maintain public support for the scheme as it evolves in the years ahead.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

Bradford on Avon South

8. What is the Post Code of where the project is taking place?

BA15 1JX

9. Please tell us which theme(s) your project supports:

Economy, enterprise and jobs
Health, lifestyle and wellbeing
Heritage, history and architecture
Safer communities
Transport and roads

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2012

Total Income:

£17102

Total Expenditure:

£16928

Surplus/Deficit for the year:

£174

Free reserves currently held:

(money not committed to other projects/operating costs)

£173

Why can't you fund this project from your reserves:

Insufficient funds.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£1374		
Total required from Area Board		£687		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Coker outdoor panel	592	BoA Town Council		687

Coker posts for panel	463	
Delivery for both	68	
Artwork for poster	0	
Cost of A0 print	54	
Est for fixing	200	
Total	£1377	£687

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Bradford on Avon

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The Historic Core Zone is a Wiltshire Council Highways project designed to improve the safety and ease of passage for pedestrians in Bradford on Avon. The project evolved from a major consultation and community exercise carried out in the town and supported by WC in 2009-10. The first phase of the project will be introduced shortly, as well as the decluttering of the streets with the introduction of a controlled parking zone in the town centre. The ambition is to restore the balance between people and vehicles in favour of people. Given the unavoidable delay there has been between acceptance of the project by Wiltshire Council in 2009 and today, there is considerable public ignorance of the project. The risk is that as the detailed design of each stage of the Zone is consulted on, there is confusion among the public about what the Zone is intended to do, and what it's not intended to do, and how it's going to progress. The Town Council-led HCZ Action Group (which includes officers from Highways) has agreed with a Development Trust proposal that a large permanent display be placed in the town showing the extent of the scheme and allowing updates to be posted, including timetables. This will allow townspeople to stay abreast of what is happening with the scheme and will help maintain public support. It is likely that this display will need to be maintained over several years as the scheme progresses, so a robust weatherproof display cabinet is needed.

14. How will you monitor this?

The Development Trust working with the Town Council and the HCZ Action Group will ensure that the display board is kept up-to-date and in good order.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This requires one-off funding. Apart from being kept clean, ongoing maintenance is not expected.

16. Is there anything else you think we should know about the project?

See above re: Historic Core Zone.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.
